



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: 02/11/2020  
Quotation #: GSS-C2-11-005  
ABC: \_\_\_\_\_

Sir/Madam:  
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

**RODRIGO L. OJENAL**  
Supervising Administrative Officer  
Administrative Division

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	TOYOTA INNOVA 2.0 E Gas A/T DUE for PMS Plate no. SJR-761(POZ 104) for 60.000 KM. CHECK-UP., And front brake pad 1set.				

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

- Note:
- Please quote within 3 days from the date of RFQ.
  - Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
    - Mayor's / Business Permit;
    - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
    - Income / Business Tax Return (for Small Value Procurement above 500K);
    - Omnibus Sworn Statement for Small Value Procurement above 50K (upon signing of Purchase Order);
    - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,  
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**JOEL T. REYES**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**  
Tel: (02) 8988-1690  
Telefax: (02) 8813-1174  
**Please send your quotation to:**  
[jtreves@osg.gov.ph](mailto:jtreves@osg.gov.ph)  
[assalimento@osg.gov.ph](mailto:assalimento@osg.gov.ph)  
OSG-HA-QF-039  
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